

# MINUTES

## Hardee County Economic Development Council Hardee County Industrial Development Authority

Commission Chambers 412 W. Orange, Room 102, Wauchula, FL 33873 Regular Meeting

3/14/2017 8:30 AM

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### BOARD MEMBERS

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Vanessa Hernandez, Chairwoman | Gene Davis, Vice-Chairman | Monica Reas | John O'Neal | Dorothy Conerly | Lory Durrance | Calli Ward | Bill Lambert | Sarah Pelham

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#### 1. Call to Order

Attendee Name	Title	Status	Arrived
Vanessa Hernandez	Chairwoman	Present	
Gene Davis	Vice-Chairman	Present	
Monica Reas	Board Member	Present	
John O'Neal	Board Member	Present	
Dorothy Conerly	Board Member	Absent	
Lory Durrance	Board Member	Absent	
Calli S Ward	Board Member	Present	
Bill Lambert	Economic Development Director	Present	
Sarah W Pelham	Economic Development Corrdinator	Absent	
Kristi Schierling	Economic Development Office Manager	Present	

**Visiting:** Tommy Watkins, Trey Scott, Wade Sansbury, Bruce Stayer, Charlie Cox, Rhonda Cole and Virginia Brown.

**County Attorney:** Ken Evers

**County Commissioners:** Mike Thompson and Rick Knight

**Press:** None

**Staff:** Bill Lambert, Sarah Pelham and Kristi Schierling

#### 2. Approval of Agenda

Item 2.1. Motion to approve the agenda as presented

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Gene Davis, Vice-Chairman
<b>SECONDER:</b>	Monica Reas, Board Member
<b>AYES:</b>	Hernandez, Davis, Reas, O'Neal, Ward
<b>ABSENT:</b>	Conerly, Durrance

3. Approval of Minutes

Item 3.1. February 2017 EDC/IDA Minutes

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Monica Reas, Board Member
<b>SECONDER:</b>	Gene Davis, Vice-Chairman
<b>AYES:</b>	Hernandez, Davis, Reas, O'Neal, Ward
<b>ABSENT:</b>	Conerly, Durrance

4. Agenda Items

Item 4.1. Draft Financial Audit for FYE 2016

Wade Sansbury and Trey Scott, both with Mauldin & Jenkins, were here today to present to the Board the financial audit for fiscal year ending 9/30/16. We were issued an unmodified opinion. It is the highest level of assurance they can provide. The government wide funds report approximately \$25MM in assets, liabilities of \$560,000 and equity of \$24MM. Increase of about \$2MM over the prior year which is a good increase. There were no audit adjustments. This is a testament to the hard work that the IDA team does. No uncorrected misstatements or disagreement with management. It was a very successful audit.

Motion to acknowledge the final audit report.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Monica Reas, Board Member
<b>SECONDER:</b>	John O'Neal, Board Member
<b>AYES:</b>	Hernandez, Davis, Reas, O'Neal, Ward
<b>ABSENT:</b>	Conerly, Durrance

Item 4.2. EDA Grant Award Agreements for EDC Admin Funding, MLK Water Extension, Incubator Capital Improvements and Pre Treatment Facility

The EDA grant award agreements for EDC Admin funding, MLK Water Extension, Incubator Capital improvements and PreTreatment Facility were included in the agenda packet for authorization to be signed by the Chair.

Motion to approve and allow Chair to sign all agreements.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Gene Davis, Vice-Chairman
<b>SECONDER:</b>	Monica Reas, Board Member
<b>AYES:</b>	Hernandez, Davis, Reas, O'Neal, Ward
<b>ABSENT:</b>	Conerly, Durrance

5. Project Updates/Chair Updates

The MOBO retrofit is moving along nicely. We have been working with Their engineers and designers for the building. Incubaror modifications continue. The new powder room is now in use. We have finished all of the planting of pongamia. Terviva will come to the April meeting. We think the olives may bloom this year. We have only recorded about 80 hours of chill and need around 150 hours. There are 17 varieties of pomegranates. The hops trellises should be up by the end of the week. A group from Lake Wales offered to harvest our hops should we have a hops harvest this year. Florikan is still very interested in purchasing their property. If they do, they will do their own expansion and that will free up the money in our budget. PFM is still making progress and had 12 cars in their parking lot yesterday. The concrete block plant is still moving forward. Bill is meeting with them tomorrow and another business that may work with them. We have submitted for 3 Enterprise Florida projects and have 3 other confidential projects.

Chair Hernandez wanted to back over the review process for Calli and discuss any salary increases. Are we ok with presenting the annual review each year and implement salary increases each year? There was discussion on when the increases were implemented last year. Chair Hernandez suggested possibly implementing the increases by the end of the first quarter each year. Budgetary questions were raised.. A comment was made that the County does it by the employee's anniversary date. Mike Thompson said that it is not an automatic increase in step for the County employees. Chair Hernandez said that she would get with Lex Albritton to see exactly how it works with the County. Chair Hernandez will work with Kristi to gather more information and bring back to the board next month.

6. Financial Report

Item 6.1. Budget Amendment for General Fund for FYE 2017

This budget amendment was to remove the Command Center \$25,000 allocation from the General Fund budget.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Monica Reas, Board Member
<b>SECONDER:</b>	Gene Davis, Vice-Chairman
<b>AYES:</b>	Hernandez, Davis, Reas, O'Neal, Ward
<b>ABSENT:</b>	Conerly, Durrance

Item 6.2. Special Revenue Fund Budget Amendment FYE 2017

This budget amendment was to allocate \$50,000 for the Additional Command Center building out of the Mosaic special revenue fund.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Monica Reas, Board Member
<b>SECONDER:</b>	John O'Neal, Board Member
<b>AYES:</b>	Hernandez, Davis, Reas, O'Neal, Ward
<b>ABSENT:</b>	Conerly, Durrance

Item 6.3. February 2017 EDC/IDA Financials

The financials were approved as presented.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Gene Davis, Vice-Chairman
<b>SECONDER:</b>	John O'Neal, Board Member
<b>AYES:</b>	Hernandez, Davis, Reas, O'Neal, Ward
<b>ABSENT:</b>	Conerly, Durrance

#### 7. Announcements/Other Business/Public Comments

Director Lambert that a lot was going on in Tallahassee. We are working on our marketing through FHERO. Mike Thompson read Senator Denise Grimsley's proposed bill. Director Lambert discussed an issue with the MOBO building contract. It has to do with a request from the tenant to give them recognition for the technology that they will have. Our intent is to create jobs so we are struggling to find a way to give them credit for the technology at the expense of creating less jobs. He wants everyone to think about that until the next meeting when we bring the contract back next month. Gene Davis announced that WAUC has changed owners and will be going back to a country format. They will be more involved in the community. This is AM 1310 and will be a FM station around July.

#### 8. Adjournment